



INFORMATION PACK

SHB30115 Certificate III in Beauty Services *Fee for Service*

Head Office

39 Gladstone Road, Rockhampton Q 4700

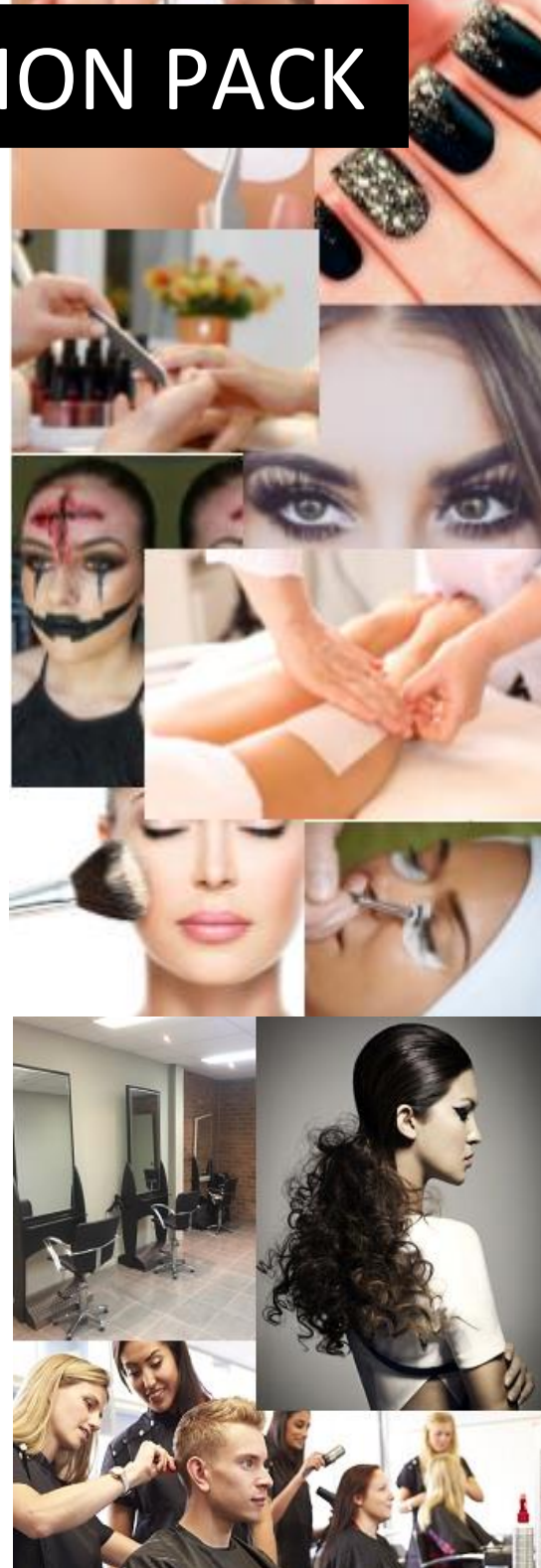
Ph: 0749 274586 • Email: admin@allabouttraining.edu.au

www.allabouttraining.edu.au

Sunshine Coast

3 Queen Street, Nambour Q 4560

Ph: 0422527285 • Email: admin@allabouttraining.edu.au





MESSAGE FROM THE DIRECTOR

Thank you for your inquiry to train with the All About Hair & Beauty Training team to begin your career in the Hair and Beauty Industry. We are an Australian Registered Training Organisation accredited to deliver qualifications from the Hairdressing, Beauty and other training packages.

Delivering throughout Central Queensland and the Sunshine Coast, All About Hair & Beauty Training are specialists in the facilitation of training with over 25 years experience in both government and private sectors. Our educators are professionals with many years experience in their industry.

Our aim is to deliver quality training and to prepare our students well for a successful career in the hairdressing or beauty industry. We are passionate about what we do and take great pride in our work to ensure our learners are trained to industry employable standards.

At All About Hair & Beauty Training, our training is client focused, where everyone is treated as an individual because we acknowledge people have different needs and commitments. We will work with you to put together the best training plan for you.

Class sizes are kept small so that we are able to give more one-on-one training to our learners.

Our company mission is to promote the benefits of training, inspire and motivate learners and to enhance work related outcomes through quality training and assessment.

WHATS NEXT?

Now that you have received our information pack, we do encourage you to have a full read of what we offer and contact us on (07) 4927 4586 to discuss any questions you may have about the course and the enrolment process. We also encourage for you to come and tour our facilities and meet our training staff prior to enrolment.

We look forward to meeting with you and helping you with your journey to a successful career

Yours truly,

A handwritten signature in black ink that reads 'Cherie Willcox'.

Cherie Willcox

(Director)

CERTIFICATE III IN BEAUTY SERVICES INFORMATION



This qualification reflects the role of individuals employed as beauticians to provide a range of beauty services including nail, waxing, lash and brow, and basic make-up services.

These individuals possess a range of well-developed technical and customer service skills where discretion and judgement is required and are responsible for their own outputs. This includes client consultation on beauty products and services.

Work is typically conducted in beauty, waxing, brow and nail salons.

Entry Requirements

There are no entry requirements for this qualification.

Before commencing in this qualification, students are required to complete a Language, Literacy and Numeracy Assessment.

Duration

Full time 9-12 months (dependant on electives chosen)

Part time 18-24 months (dependant on electives chosen)

Delivery Method

This qualification is currently delivered via a combination of **classroom** and **self-paced** based delivery at our Rockhampton and Nambour training rooms or **work-based**.

For classroom/self-paced delivery, learners will be required to complete some theory work in their own time.

Work-based delivery involves an All About Hair & Beauty Training trainer/assessor visiting the workplace throughout the training program to check on the learners' progress along with providing the learner with face to face training and practical observation. Trainees are required to complete learning and assessment in their designated withdrawal time in the workplace or in All About Hair & Beauty Training's training rooms (*the location of off-the job training will be negotiated at enrolment*). Fee for service learners are required to complete their theory work in their own time. In the workplace, the learners are receiving practical hands on application to support their learning.

CERTIFICATE III IN BEAUTY SERVICES PRICE LIST

15 units of competency

- 11 core
- 4 electives

	CODE	UNIT	PRICE
CORE UNITS 11	SHBBBOS001	Apply cosmetic tanning products	270.00
	SHBBCCS001	Advise on beauty products and services	130.00
	SHBBFAS001	Provide lash and brow services	305.00
	SHBBHRS001	Provide waxing services	305.00
	SHBBMUP002	Design and apply make-up	355.00
	SHBBNLS001	Provide manicure and pedicure services	210.00
	SHBBRES001	Research and apply beauty industry information	130.00
	SHBXCCS001	Conduct salon financial transactions	130.00
	SHBXCCS002	Provide salon services to clients	130.00
	SHBXIND001	Comply with organisational requirements within a personal services environment	130.00
	SHBXWHS001	Apply safe hygiene, health and work practices	130.00
			\$2,225.00

	CODE	UNIT	PRICE
ELECTIVE UNITS 4	Choose 4 from the list below		
	SHBBHRS002	Provide female intimate waxing	355.00
	SHBBMUP001	Apply eyelash extensions	370.00
	PLUS, Nail electives		
	SHBBNLS203A	Apply ultraviolet gel nail enhancement	355.00
	SHBBNLS204A	Apply acrylic nail enhancement	355.00
	OR Retail electives		
	SHBXCCS004	Recommend products and services	130.00
	SIRXSL001	Sell to the retail customer	130.00
	<i>*Total cost depends on electives chosen</i>		
ADDITIONAL COSTS			
Administration Fee			50.00
Textbook fee			100.00
Total tuition fee			\$3,330 - \$3,780

There are no hidden costs associated with this course, however the course cost will vary depending on electives chosen.

**Where eligible, learners may be funded for this qualification through the Queensland Government Certificate 3 Guarantee Program. Please contact the All About Hair & Beauty Training team to enquire or visit <https://desbt.qld.gov.au/training/training-careers/incentives/certificate3>

OUR FACILITIES

Head Office is located at 39 Gladstone Road in Rockhampton, where we have fully equipped rooms with all the necessary, up to date beauty equipment. Learners are able to practice on clients in our fully operational salon facilities and use professional products, such as **Limelily** and **Natural Compatibles**.

HEAD OFFICE



Our South East Queensland training studio is located at 3 Queen Street, Nambour. Our quaint studio allows our learners over the South East Queensland region to attend specialist workshops and small group training.

NAMBOUR



Workplace training facilities for trainees and fee for service learners are confirmed prior to or at enrolment. As required by the QLD State Government, All About Hair & Beauty Training will assess and confirm the required supervision requirements along with range of work and facilities to ensure the trainee is adequately supported throughout their traineeship.

Learners are welcome to order and pay for specialised beauty and make-up kits. (Please note, this cost is outside of the listed course cost).



The Training Team

DANIELLE ANDERSON – ROCKHAMPTON

Danielle has worked within the beauty industry for the past 5 years, developing her skills within varying sized salons such as the large franchise salons of Ella Bache and Essential Beauty in Brisbane, and small privately owned, local beauty salons.

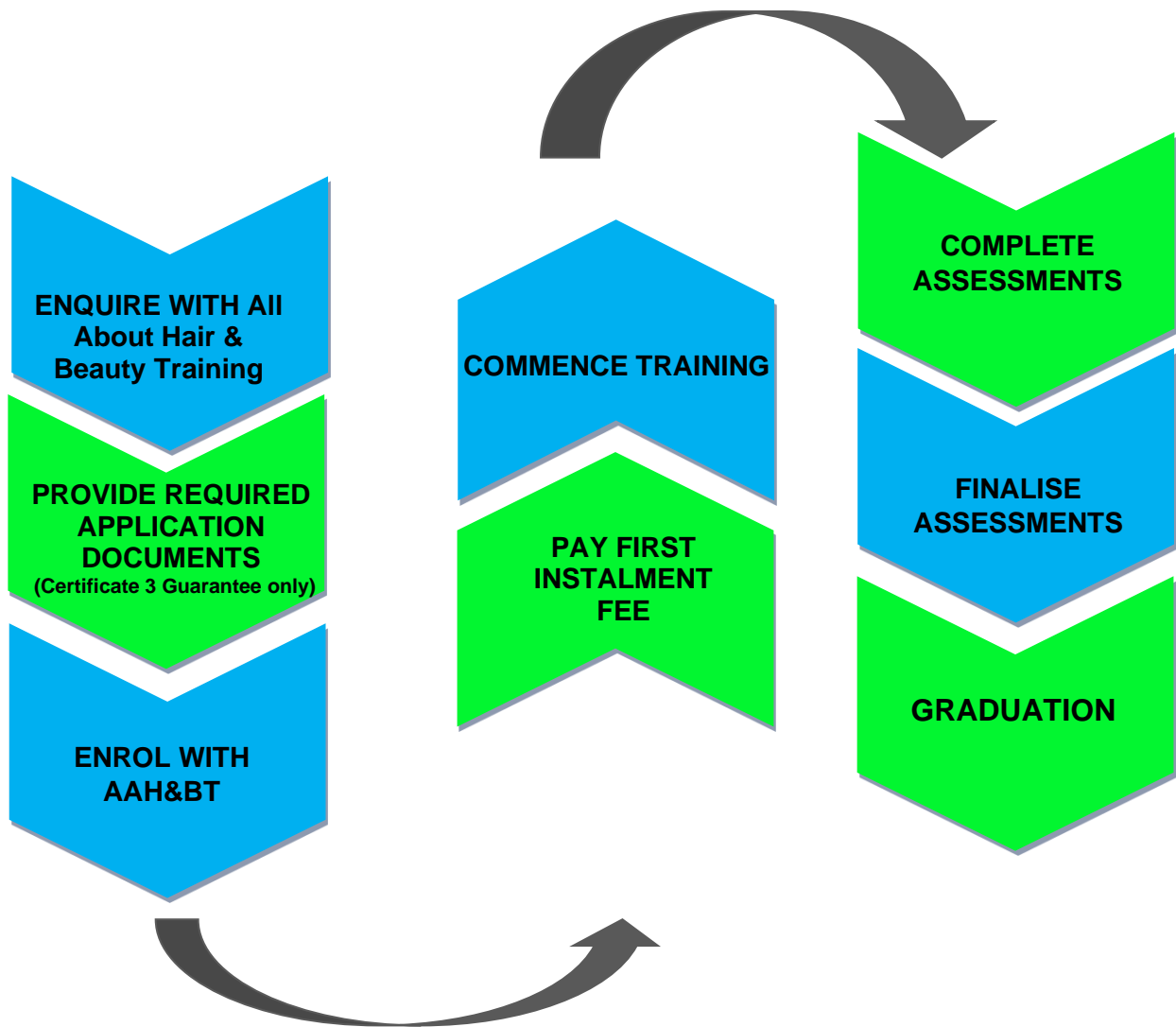
Danielle keeps her industry skills current by still working on a weekly basis in a Beauty salon in Rockhampton.

Danielle enjoys passing on her **beauty** knowledge to her learners and watching them learn and flourish.

JODIE BUCHANAN – SUNSHINE COAST

Jodie brings 10 years' experience in the beauty industry to our ALL ABOUT HAIR & BEAUTY TRAINING students, firstly as a highly qualified beauty therapist. Understanding that high skills and high productivity is essential in today's salons, she works closely with learners to achieve this goal. Jodie is currently delivering classroom-based learning to the budding beauty therapists of the future and is looking forward to increasing the number of workplace trainees she services within the region.

ORDER OF TRAINING



NOT JUST BEAUTY SERVICES

All About Hair & Beauty Training currently offers courses in the following:



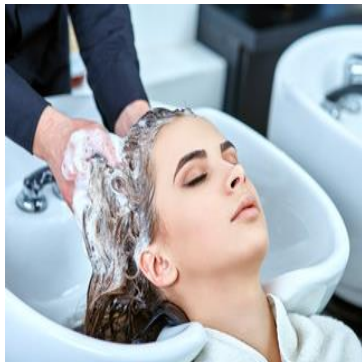
SHB30115 Certificate III in Beauty Services



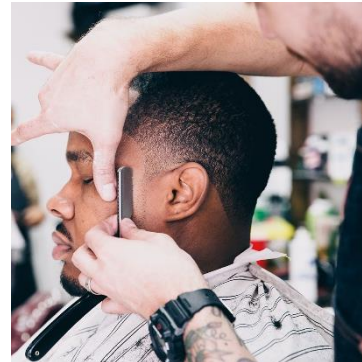
SHB30416 Certificate III in Hairdressing



SHB20116 Certificate II in Retail Cosmetics



SHB20216 Certificate II in Salon Assistant



SHB30516 Certificate III in Barbering

All About Training currently offers training in:



SIT20316 Certificate II in Hospitality



SIT30616 Certificate III in Hospitality

For further information on any of these courses, contact All About Hair & Beauty Training (07) 4927 4586 or drop into our training room at 39 Gladstone Road, Rockhampton Q 4700, 3 Queen Street, Nambour Q 4560 OR email: admin@allabouttraining.edu.au

FURTHER INFORMATION

Credit Transfer

Credit Transfer is the process of recognising a learner's learning achieved through the formal education and training process.

Learners who already hold relevant qualifications/units of competency from other Registered Training Organisations will have these achievements recognised by All About Hair & Beauty Training and will receive the appropriate transfer of credit against their enrolled qualification with All About Hair & Beauty Training.

RPL

Recognition of Prior Learning (**RPL**) is an assessment pathway that can be utilised to recognise the skills, knowledge and experience gained through work experience, life experience, training courses and work based training. This is assessed against the evidence requirements of one or more units of competency

Please speak to your trainer/assessor should you wish to apply for RPL or Credit Transfer.

Support Services

All About Hair & Beauty Training will support learners to make sure everyone has the opportunity to successfully complete their training. Additional support is available to learners who have language, literacy and numeracy or disability support needs. Learners requiring counselling or welfare support services will be referred to an appropriate support service.

If you feel you need additional help, please speak to a All About Hair & Beauty Training staff member. Our trainers/assessors or Administrative staff are available 5 days per week in the hours of 8.30 am to 4.00 pm.

You can make contact via phone, email or where required, in person at our office at 39 Gladstone Road Rockhampton or Sunshine Coast training studio located at 3 Queen Street Nambour.

Learner Handbook

The All About Hair & Beauty learner handbook is available for download from our website www.allabouttraining.edu.au or contact the office for a hardcopy.

The learner handbook contains further information on All About Hair & Beauty Trainings' Policies and Procedures, including our Refund Policy, Learner Rights and Responsibilities and information on assessment methods etc

UNIQUE STUDENT IDENTIFIER (USI)

***The following information is directly from usi.gov.au**

If you are undertaking nationally recognised training delivered by a registered training organisation you will need to have a Unique Student Identifier (USI). This includes studying at TAFE or with a private training organisation, completing an apprenticeship or skill set, certificate or diploma course.

A USI gives you access to your online USI account which is made up of ten numbers and letters.

It will look something like this: **3AW88YH9U5**.

In time, your USI account will contain all your nationally recognised training records and results from 1 January 2015 onwards. Your results from 2015 will be available in your USI account in 2016.

When applying for a job or enrolling in further study, you will often need to provide your training records and results. One of the main benefits of the USI is that you will have easy access to your training records and results throughout your life.

You can access your USI account online from a computer, tablet or smart phone anywhere and anytime.

DO YOU NEED A USI?

You will need a USI when you enrol or re-enrol in training if you are a:

- ❖ student enrolling in nationally recognised training for the first time, for example if you are studying at TAFE or with a private training organisation, completing an apprenticeship or skill set, certificate or diploma course;
- ❖ school student completing nationally recognised training; or
- ❖ student continuing with nationally recognised training.
- ❖ You are a continuing student if you are a student who has already started your course in a previous year (and not yet completed it) and will continue studying after 1 January 2015.

Once you create your USI you will need to give your USI to each training organisation you study with so your training outcomes can be linked and you will be able to:

- ❖ view and update your details in your USI account;
- ❖ give your training organisation permission to view and/or update your USI account;
- ❖ give your training organisation view access to your transcript;
- ❖ control access to your transcript; and
- ❖ view online and download your training records and results in the form of a transcript which will help you with job applications and enrolment in further training.

If you are an international, overseas or an offshore student please visit usi.gov.au for more information.



UNIQUE STUDENT IDENTIFIER (USI)



***The following information is directly from usi.gov.au**

HOW TO GET A USI

It is free and easy for you to create your own USI online.

While you may create your own USI, training organisations are also able to create a USI for you. Training organisations should do this as part of the enrolment process when you begin studying.

Where this service is provided, training organisations will let you know.

STEPS TO CREATE YOUR USI

The following steps show how you can create a USI:

Step 1: Have at least one and preferably two forms of ID ready from the list below:

- ❖ Driver's License
- ❖ Medicare Card
- ❖ Australian Passport
- ❖ Non-Australian Passport (with Australian Visa)
- ❖ Birth Certificate (Australian)
- ❖ Certificate of Registration by Descent
- ❖ Citizenship Certificate
- ❖ Immi Card

IMPORTANT: To make sure we keep all of your training records together, the USI will be linked to your name as it appears on the form of ID you used to create the USI. The personal details entered when you create a USI must match exactly with those on your form of ID.

If you do not have proof of ID from the list above, you can contact your training organisation about the other forms of ID they can accept to help you get a USI.

Step 2: Have your personal contact details ready (e.g. email address, or mobile number, or mailing address).

Step 3: Visit the USI website at: usi.gov.au.

Step 4: Select 'Student Entry' and then Select 'Create a USI' link and follow the steps.



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Step 2: Have your personal contact details ready (e.g. email address, or mobile number, or mailing address).

Step 3: Visit the USI website at: usi.gov.au.

Step 4: Select 'Student Entry' and then Select 'Create a USI' link and follow the steps.

Step 5: Agree to the Terms and Conditions.

Step 6: Follow the instructions to create a USI—

it should only take a few minutes. Upon completion, the USI will be displayed on the screen. It will also be sent to your preferred method of contact.

Step 7 You should then write down your USI and keep it handy and safe somewhere, perhaps on your phone.

MORE INFORMATION

For more information, please visit: usi.gov.au

Email: usi@education.gov.au

Phone: Skilling Australia Information line—13 38 73

To view this document online please visit: usi.gov.au

****USI must be created and given to All About Hair & Beauty Training either on enrolment or via email or phone before we can proceed with enrolling you***

FREQUENTLY ASKED QUESTIONS

What are the benefits of enrolling with All About Hair & Beauty Training?

- ❖ We are a local company and are just a phone call away. If you want something we will do our utmost to help you as quickly as we can.

We do not believe one size fits all. Everyone has different needs and we are flexible. Our aim is to work with you to address your individual requirements which may mean more one to one training, or less frequent visits to us and where possible we will work around your busy days.

How do your prices compare with other RTO's ?

- ❖ We like to make the prices that apprentices have to pay as inexpensive as we can and believe we are one of the most affordable RTO's operating in our region. The Co-Contribution is set by the Government and that should be the same with all Pre-qualified suppliers (RTO's).

We provide additional texts and class sets of textbooks for learner reference and use in the salon.

Are learners expected to pay for their course upfront?

- ❖ The Queensland Government requires that all apprentices are charged the Student Contribution Fee before they commence a unit. All About Hair & Beauty Training require learners to pay two units at a time upfront, so their payments are always ahead of their learning.

Therefore, initially they would have to pay for the first two units they are enrolling in. Thereafter, they would need to ensure they pay two units ahead each time. All About Hair & Beauty Training reserves the right to refuse to provide its training and assessment services where fees are not paid.

If you have any other questions, please
contact us at

All About Hair & Beauty Training on

(07) 49274586 or email

admin@allabouttraining.edu.au